

Your Personal Property Instructions

Refer to each numbered section below when you are filling out the Personal Property Section. Values are the amounts you could expect to receive from yard sales, eBay, Craig's List., or pawn shops.

1. Cash on hand – literally the amount in your billfold, purse, or in the couch cushions
2. Checking/Savings/CD's/Stock brokerage – provide type, name and address. Indicate if held for a child or if there is an additional person's name including a parent or grandparent on whose account your name is included even if only for convenience.
3. Security deposits – amount(s) held by landlords, some utility companies, etc.
4. Household Goods – specifically indicate anything that could be sold for \$500 or more.
5. Books, pictures, art objects, vinyls, CD's, collectibles.
6. Clothing – include for entire family. No need to list specifics.
7. Furs and jewelry – rings, costume jewelry, watches, etc.
8. Sports, photographic equipment, hobby equipment, firearms – golf clubs, hockey, softball, handguns, rifles, shotguns, bicycles, exercise equipment.
9. Interest in insurance policies (sometimes called wholelife)– policies with cash value. (Most insurance through employment does NOT have a cash value.)
10. Annuities – cash value.
11. Interests in an education IRA.
12. Interests in pension or profit sharing plans – 401k, 403b, IRA retirement plans.
- 13., 14., 16., 22., 23., 24., 28., 29., 30., 32., 33., & 34. – Ignore these for now. They are for an interest in business or farming– this will be discussed in person.
15. Bonds – U.S. Savings Bonds are an example. List face value and cash value if known.
17. Alimony/spousal support owed to you on a regular basis or any amount owed but not paid - \$250/month and owed \$6,000 for example.
18. Other liquidated debts owed to you, including tax refunds – list any tax refunds that you have received the last several years and how much you expect next year.
19. Equitable or future interests or life estates – if you are named in someone's will. For example, you have a relative whose will says you will inherit some property.
20. Interests in estate of decedent or life insurance plan or trust – if someone has passed away and you will be receiving property or money.
21. Other contingent/unliquidated claims – ignore.
25. Automobiles, trucks, motorcycles, trailers and accessories. **Note: if you are buying or leasing a vehicle you MUST be current on its payments or you may not be allowed to keep it.**
List year, make, model, condition, miles, estimated value and source of estimate, comments. See the following examples:
 - 2005 Jeep Cherokee, fair condition, 105,000 miles, \$6,000 from Kelly Blue Book, leased.
 - 2007 Chevrolet Malibu, excellent condition, 20,000, \$15,000 from NADA, being bought
 - 1995 Ford F-150, fair condition, 150,000 miles, \$1,000 guess, owned outright
 - 1960 Ford Mustang, poor condition, 95,000 - \$100 guess – not running or licensed
26. Boats, motors, and accessories – make, model, condition, etc.
27. Aircraft and accessories – list your private jet.
31. Animals – household pets.
35. Other personal property – computers, other electronics, etc., that are not listed in another category.

Your Personal Property

Type of Property	Description & Location	Husband, Wife, Joint	Value
1. Cash on hand			
2. Checking/Savings Account, CD's, stocks			
3. Security deposits - utility companies, landlord			
4. Household goods			
5. Books, pictures, art objects, records, compact discs, collectibles			
6. Clothing			
7. Furs and jewelry			
8. Sports, photographic, hobby equipment, firearms			
9. Interest in insurance policies-specify refund or cancellation value			
10. Annuities			
11. Interests in an education IRA, as defined in 26 USC § 530(b)(1)			
12. Interests in pension or profit sharing plans			
15. Bonds			
17. Alimony/family support to which you are entitled			
18. Other liquidated debts owed to you, including tax refunds			
19. Equitable or future interests or life estates			

Type of Property	Description & Location	Husband, Wife, Joint	Value
20. Interests in estate of decedent or life insurance plan or trust			
21. Other contingent/unliquidated claims, including tax refunds, counterclaims			
25. Automobiles, trucks, trailers, and accessories.			
26. Boats, motors, and accessories			
31. Animals			
35. Other personal property of any kind not listed.			